



UMHLABUYALINGANA MUNICIPALITY

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ADVERTISEMENT

Applications are invited from suitably qualified persons for the appointment to the following positions that will be stationed at Umhlabuyalingana Local Municipality

CHIEF FINANCIAL OFFICER (CFO)

Total remuneration package is based on category 1 of the Upper Limits of the Total Remuneration Package payable to Municipal Managers and Manager directly accountable to the Municipal Manager

5 YEARS FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT

Minimum requirements * Bachelor of Commerce in Financial management/ Accounting Science/or Chartered Accountant (SA) * A relevant post graduate qualification will be an added advantage * A qualification relating to National Treasury competencies requirements obtained from an accredited and recognised body (CPMD/MFMP) will be an added advantage * A minimum of (5) years' experience in Senior Management preferable in Local Government Sphere * Demonstrate excellent interpersonal and management skills * Business information System (BIS) * A valid driver's licence.

Competencies required: Leading Competencies: Strategic direction and leadership; People management; Programme and Project Management; Financial management; Change management; Governance leadership. Core Competencies: Moral competence, Planning and Organising, Analysis and Innovation, Knowledge and Information management, Communication and result and Quality focus.

Key performance areas: * Provide strategic direction and monitor the implementation of strategic objectives of the department; Responsible for Budget & Treasury/Finance functional areas; Supply Chain Management, Budget Reporting and Annual Financial Statements management, Financial Services Management * Ensure cost effective management and timely implementation of Council resolutions related to the Budget and Treasury department * Oversee the development and review of relevant policies and strategies on matters relating to the department * Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department.

DIRECTOR: TECHNICAL SERVICES

Total remuneration package is based on category 1 of the Upper Limits of the Total Remuneration Package payable to Municipal Managers and Manager directly accountable to the Municipal Manager

5 YEARS FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT

Minimum requirements * Bachelor's Degree/B. Tech in Civil Engineering or equivalent NQF 7 qualification * A relevant post graduate qualification will be an added advantage * A qualification relating to National Treasury competencies requirements obtained from an accredited and recognised body (CPMD/MFMP) will be an added advantage * Demonstrate excellent interpersonal and management skills * A minimum of 5 years' experience in middle management preferable in Local Government Sphere * Computer literacy * A valid driver's licence.

Competencies required: Leading Competencies: Strategic direction and leadership; People management; Programme and Project Management; Financial management; Change management; Governance leadership. Core Competencies: Moral competence, Planning and Organising, Analysis and Innovation, Knowledge and Information management, Communication and result and Quality focus.

Key performance areas: *Provide strategic direction and monitor the implementation of strategic objectives of the department; Responsible for Technical Services functional areas; *PMU management, Roads and Storm water management, Municipality Electrical and Mechanical Management * Ensure cost effective management and timely implementation of Council resolutions related to the department *Oversee the development and review of relevant policies and strategies on matters relating to the department *Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department.

DIRECTOR: CORPORATE SERVICES

Total remuneration package is based on category 1 of the Upper Limits of the Total Remuneration Package payable to Municipal Managers and Manager directly accountable to the Municipal Manager

5 YEARS FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT

Minimum requirements: * A Bachelor's Degree in Public Administration or equivalent NQF Level 7 qualification A relevant post graduate qualification will be an added advantage *A qualification relating to National Treasury competencies requirements obtained from an accredited and recognised body (CPMD/MFMP) will be an added advantage *A minimum of 5 years' middle management experience preferable in Local Government Sphere Demonstrate excellent interpersonal and management skills *Computer literacy * A valid driver's licence.

Competencies required: Leading Competencies: Strategic direction and leadership; People management; Programme and Project Management; Financial management; Change management; Governance leadership. Core Competencies: Moral competence, Planning and Organising, Analysis and Innovation, Knowledge and Information management, Communication and result and Quality focus.

Key performance areas: *Provide strategic direction and monitor the implementation of strategic objectives of the department * Responsible for Corporate Services functional areas *Human Resources Management, Administration management, Records & Archives management, Ensure cost effective management and timely implementation of Council resolutions related to the department *Oversee the development and review of relevant policies and strategies on matters relating to the department *Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department.

DIRECTOR: COMMUNITY SERVICES

Total remuneration package is based on category 1 of the Upper Limits of the Total Remuneration Package payable to Municipal Managers and Manager directly accountable to the Municipal Manager

5 YEARS FIXED TERM PERFORMANCE BASED EMPLOYMENT CONTRACT

Minimum requirements: Bachelor's Degree in Social Science/Public Administration/Law or equivalent NQF Level 7 qualification * A relevant post graduate qualification will be an added advantage *A qualification relating to National Treasury competencies requirements obtained from an accredited and recognised body (CPMD/MFMP) will be an added advantage **A minimum of 5 years' middle management experience preferable in Local Government Sphere *Demonstrate excellent interpersonal and management skills *Computer literacy A valid driver's licence.

Competencies required: Leading Competencies: Strategic direction and leadership; People management; Programme and Project Management; Financial management; Change management; Governance leadership. Core

Competencies: Moral competence, Planning and Organising, Analysis and Innovation, Knowledge and Information management, Communication and result and Quality focus.

Key performance areas: *Provide strategic direction and monitor the implementation of strategic objectives of the department * Responsible for Community Services functional areas * Social Services * Traffic management Fire & Rescue Disaster management * Solid Waste Management * Library Services * Ensure cost effective management and timely implementation of Council resolutions related to the department *Oversee the development and review of relevant policies and strategies on matters relating to the department *Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department.

Appointments are made according to the Local Government Systems Act, 2000 (Act no.32 of 2000). The successful candidate will be required to undergo psychometric test/ competency assessment and security vetting processes. The successful will be expected to sign employment contract, a performance agreement and a disclosure of financial interest. Should you not be contacted by this office within four weeks (one) month of the closing date, kindly consider your application was not successful. The Municipality will not take any responsibility for registered mail. The Council reserves the right not to fill the position. The Council is an equal opportunity employer and subscribes to an Employment policy which is non- racial, non-discriminatory, and non-sexists, best on merit. Candidates from previously disadvantaged are strongly encouraged to apply.

Application letter accompanied by a comprehensive CV and certified copies of al qualifications should be addressed to the Municipal Manager, UMhlabuyalingana Local Municipality , Private Bag X901, Kwa-Ngwanase ,3973 (No faxes will be accepted) Applicants not contacted by the Municipality within four weeks after the closing dates of the advertisement must consider their applications as unsuccessful. Late application will not be considered. **Closing Date: 06 May 2022.**

Enquiries: Deputy Director Corporate Services- Mr. T.S Mkhabela and Manager: Human Resources-Miss. L. Sithole@ (035) 592 0680 during office hours between 08h00 a.m. to 16h00 p.m.

The Umhlabuyalingana Local Municipality's recruitment and selection process is in terms of the Municipality's Employment Equity Plan. Canvassing of any form for the position within the municipality will result immediate disqualification if validated.

**Mrs. N.P. Gamede
Municipal Manager**

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- **MISSION :** "Creating an enabling enviroment and sustainable development which promotes quality of life."
 - **VISION :** To be a people centered premier socio-economic development and Environmentally Friendly Service Delivery Municipality

