



**UMHLABUYALINGANA
MUNICIPALITY**

Postal: Private Bag X901, Kwa-Ngwanase, 3973
Tel: +27 35 592 0665 • +27 35 592 0680
Fax: + 27 35 567 0672

INVITATION TO TENDER

TENDER NO: UMHL12/2019/2020 – PANEL OF LEGAL SERVICES

UMhlabuyalingana Municipality invites suitable, qualified, experienced and accredited service providers for panel of legal services for UMhlabuyalingana Municipality.

Compulsory briefing session will be held on the **24th of July 2019** at **11h00 a.m.** at the UMhlabuyalingana Municipal Council Chamber where terms of reference will be clarified and tender documents will be available at a non-refundable fee of **R500.00** per document. The physical address for briefing session: **UMhlabuyalingana Municipality offices, R22 Manguzi, KwaNgwanase, 3973.**

Duly completed proposals document sealed in an envelope and must be deposited in the Official Tender Box of **UMhlabuyalingana Municipality offices, R22 Manguzi, KwaNgwanase, 3973** situated at Reception, Foyer no later than **12h00 p.m.** on the **19th of August 2019** which proposals will be opened in public.

Please note that **NO** proposals will be accepted by fax or e-mail. Umhlabuyalingana Municipality is not bound to accept any of the Proposals submitted or to accept the lowest bidder.

To reserve a document prospective tenderers are required to email a reservation request, stating the tender number, name and contact details of the Tenderer to BafanaM@mhlbuyalingana.gov.za for attention of Mr. NM Mthembu on or before the **23th of July 2019 at 16h00 p.m.** For Technical enquiries contact Ms NVF Msane on Tel (035)5920680 during office hours.

The tenderer must attach the following to be considered company registration certificate, proof of registration with Law Society, proof of payment of municipal rates not less three months/ lease agreement, joint venture agreement (where applicable), registration summary of CSD, certified copy of the attorneys fidelity fund certificate for each member, certified valid letter of good standing with Law Society and submission of firms indemnity certificate issued for present year.

Tenders will be evaluated using functionality where bidders will score 70% to proceed to 80/20 PPPFA of 2017. The Municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act 5 of 2000 as amended together with council approved SCM Policy. Tenders will remain valid for 90 (ninety) days. Council's decision is final.

**MRS. N.P. GAMEDE
MUNICIPAL MANAGER**